

EXHIBITOR SESSION PROPOSAL

2026 NCSS Annual Conference

December 4–6, 2026 | Chicago, IL



Assignments will be made on a first-come, first-served basis. We make no guarantees as to the attendance or popularity of these sessions. Only companies that have contracted for booth space at the conference will be accepted.

Company Name _____

Presentation Title* _____

A form will be sent to you to submit your full session description, title, logo and speaker names for upload into the conference app and online schedule.

Preferred day and time (check as many as apply)

- Friday morning, December 4 Friday afternoon, December 4
 Saturday morning, December 5 Saturday afternoon, December 5



Company Mailing Address

City	State	Zip
<input type="text"/>	<input type="text"/>	<input type="text"/>

Phone No.	Fax No.
<input type="text"/>	<input type="text"/>

Company Representative

Title

e-mail	Direct phone no.
<input type="text"/>	<input type="text"/>

Signature

Presenter 1 Name

Department

Company/School

Work Address

City	State	Zip
<input type="text"/>	<input type="text"/>	<input type="text"/>

e-mail

Presenter 2 Name

Department

Company/School

Work Address

City	State	Zip
<input type="text"/>	<input type="text"/>	<input type="text"/>

e-mail

Session Prices

\$1300 per session Non-profit rate \$800 per session

<input type="text"/>	Number of sessions requested
<input type="text"/>	Price per session

A/V package selected (prices per session):

- A. Screen and speaker system no charge
 B. LCD Projector included
 C. Laptop Computer \$180

TOTAL:

Payment method

- Check # _____ (Payable to NCSS)
 Credit card. We will send you instructions for paying online.

Amount enclosed

Total amount due with submitted proposal.

Return completed application and payment to:

NCSS Exhibit Sessions

P.O. Box 79078
Baltimore, MD 21279-0078

Agreement

By signing below, exhibitor agrees to abide by the responsibilities set forth in this agreement. Any violation on the part of the exhibitor will nullify the exhibitor's right to occupy the meeting space. Exhibitor will not be released from liability and will forfeit to NCSS all monies that have been paid.

Authorized signature

Date

EXHIBITOR SESSIONS

Exhibitors have the opportunity to submit proposals for commercial presentations during the 2026 NCSS Annual Conference. Proposals are currently being accepted on a first-come, first-served basis on Friday, December 4 and Saturday, December 5.

These sessions are distinct from proposals exhibiting companies submit through the regular NCSS call for proposals. Commercial solicitation is allowed.

Take this opportunity to showcase your products and services in dedicated presentation space. Reach current and potential customers with in-depth information or hands-on instruction in a guaranteed power session..

General Information

- Sessions are 50 minutes, offered on Friday, December 4 and Saturday, December 5.
- Exhibiting companies are limited to two proposals. Proposals will be accepted on a first-come, first-served basis.
- Schedule availability is limited. We will do our best to accommodate your preferred date and time.
- Presentations will be listed, with descriptions, as “Exhibitor Sessions” in the conference app and website.

Fee

US \$1300 (US \$800 for non-profit organizations) for each session.

Notification of cancellation must be made in writing by September 4, 2026 in order to receive a partial refund. In the event of such a cancellation, a \$300 service fee will be incurred. If cancellation is made after September 4, 2026, no payments will be refunded.

Audio/Visual Equipment

Rooms will be set with a screen, microphone, and LCD Projector. Laptops are available at \$180. Additional microphones will be at cost.

Exhibitor responsibilities

- All presenters must be fully registered attendees of the 2026 NCSS Annual Conference
- Exhibitor agrees to make payment in full upon submission of application
- Exhibitor is responsible for the promotion of session. Advertisements in the Conference Program are welcome.
- Exhibitor is responsible for all fees associated with distributing materials
- Exhibitor is responsible for adhering to the session schedule and clearing the room after the session

**Proposals are currently being accepted on a first-come, first-served basis.
All proposals must be submitted by October 23, 2026.**